

**Village of Ilion
Peddlers and Solicitors
Application Form for Non-Profit Organizations License**

Pursuant to Chapter 171 of the Village Code of the Village of Ilion the following information is needed.

1. Name of Not for Profit Organization: _____
2. Address of Applicant: _____
3. Phone Number: _____ Fax: _____
4. Email : _____
5. Type of Activity Planned:

6. The kind of goods, wares, merchandise, kinds of services or soliciting to be performed:

7. The method of distribution: _____
8. Length of time for which the license is requested and the hours of the day:

9. Place/location of distribution and activity : _____
10. Name and Address of persons working for the organization:

Applicant acknowledges that any license issued pursuant to this application shall automatically expire on January 1 of the year following the date of the issuance of the license, unless the expiration date on the license is earlier than January 1.

If the place of distribution is on Village owned property applicant hereby agrees to indemnify and hold harmless from any and all causes of action arising out of the operation of applicants activities allowed under said license.

Applicant acknowledges and agrees to, if said license is granted, to carry said license and shall exhibit the same, on demand, to any police officer of the Village. If more than one employee or agent of the licensee is exercising said license, the Village Clerk shall issue a duplicate license for carrying by the employees, as provided in section 171-14 of the Village Code. Applicant acknowledges that said organization must re-register each year.

Date: _____

Signature of Applicant: _____

Village of Ilion Peddler's Permit Procedure

- ❖ Have the applicant fill out the appropriate application form.
 - If a **Non profit (tax-exempt) organization** is making an application and request:
 - Are exempt from charges if they fill out the application for a non-profit each year and the same having been filed with the Village Clerk.
 - Permits automatically expire on January 1 or for the period for which it is requested.
 - A copy of the driver's license front and back must be completed for all peddlers or solicitors, even those from non-profits.

 - If a **For-Profit venture :**
 - Must fill out the appropriate application form and provide proof of insurance, if a business proof of workers compensation, and make a payment as follows depending on the length of time wishing to peddle or solicit:

◆ 6 months –	1 year	\$10 application fee + \$75.00 permit fee
◆ 3-6 months		\$10 application fee + \$50. 00 permit fee
◆ 1 week – 3 months		\$10 application fee + \$25.00 permit fee
◆ Less than 1 week		\$10 application fee + \$10.00 permit fee
 - The application must show the name of each person who will out peddling and or soliciting on behalf of the applicant.
 - The permit must be on each person who is listed on the application and for whom you have a copy of their driver license front and back.
 - A copy of the permit and application must be made for the Police Dept and Village Clerk.
 - **If the applicant is to collect money for orders which are to be delivered at a later time, then the application must also be accompanied by a bond to the Village of Ilion approved to form and surety by the Village Attorney, in the penal sum of \$1,000 to assure delivery.**
 - Blank permit forms will be in the designated folder for this permit.