

**Village of Ilion Village
Regular Meeting
September 14, 2016**

Mayor Leonard called the regular meeting to order at 6:30 p.m. at the Village of Ilion Municipal Building Board Room.

Present: Mayor Terry Leonard, Deputy Mayor Joanne Moore, Trustee Fred Hartmann, Trustee Kalman Socolof

Excused: Trustee Bridget McKinley

Also Present: Police Chief Timothy Parisi, Fire Chief James Trevett, Library Director Travis Olivera, Village Treasurer MariJo Thompson, Village Clerk Cindy Kennedy

Public: 11

Pledge: The Pledge of Allegiance was said by all present.

Mayor's Comments: Mayor Leonard introduced and welcomed the newly-appointed Village Librarian, Travis Olivera.

Request for Appearance/Public Comment:

- David Williams, Ilion Community Codes Committee:
- An OD newspaper article provided inaccurate information regarding time frames for political signs posted in and around the Village. A discussion followed regarding political, commercial, and non-commercial sign codes. Updating of the Village Codes for all signs, temporary and permanent, must occur before enforcement can take place.
- Mowing: A discussion took place regarding Village employees mowing properties that remain untended. More information will be forthcoming when the Zombie properties laws are clarified.
- Codes Hours of Work: A discussion took place regarding clarification of hours dedicated to Codes. The Property Maintenance Officer position is currently vacant.
- A short discussion took place regarding a Village resident's comments related to an RV parked on Monroe Street and the ensuing petition related to that.
- Another short discussion took place regarding a Village resident's comments related to Fire duties and additional Codes duties of the Fire Chief of the Village.

Personnel:

- Bob Joy: ZBA Resignation: A motion to accept the resignation, with regrets, of Robert Joy from the Zoning Board of Appeals Commission was made by Deputy Mayor Moore and seconded by Trustee Socolof.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley		Aye	Nay	X Absent	Abstain
Trustee Kalman Socolof	X	Aye	Nay	Absent	Abstain
Vote Total:		4 Aye	0 Nay	1 Absent	0 Abstain

- Discussion on Electric Department Position: There is an open position in the Electric Department. A motion allowing Mayor Leonard to post a job notice for a lineman position in the Electric Department was made by Trustee Socolof and seconded by Trustee Hartmann.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley		Aye	Nay	X Absent	Abstain
Trustee Kalman Socolof	X	Aye	Nay	Absent	Abstain
Vote Total:		4 Aye	0 Nay	1 Absent	0 Abstain

- DPW Supervisor Contract Approval: A motion to sign the DPW Supervisor contract was made by Trustee Hartmann and seconded by Deputy Mayor Moore.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley		Aye	Nay	X Absent	Abstain
Trustee Kalman Socolof	X	Aye	Nay	Absent	Abstain
Vote Total:		4 Aye	0 Nay	1 Absent	0 Abstain

Department Reports

LIBRARY:

- Report accepted as submitted
- A discussion took place on items listed in the monthly report.
- A procedure needs to be put in place for a lockout procedure similar to Central Valley Academy when the need arises. Police Chief Parisi will notify the Library when a lockout occurs at CVA.
- A new story hour will take place on Fridays at 10:30 a.m. starting on Friday, September 23, 2016.

FIRE/CODES:

- Reports accepted as submitted
- A discussion took place on items in the monthly report.
- Update on Property Maintenance Officer Search: Village Board members will review the submitted applications and take further action.

- State Building Code Law: A motion to adopt the 2015 State Building Code Law was made by Trustee Socolof and seconded by Trustee Hartmann.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley		Aye	Nay	X Absent	Abstain
Trustee Kalman Socolof	X	Aye	Nay	Absent	Abstain
Vote Total:		4 Aye	0 Nay	1 Absent	0 Abstain

POLICE:

- Report accepted as submitted
- A discussion took place on items in the monthly report.
- Negotiations Update: Negotiations have begun with the Police Benevolent Association.

ACO:

- Report accepted as submitted

TREASURER:

- Utility Bill Pay Discussion: A motion to authorize a switch in the utility bill pay provider from IConnect through Harris Communications to Invoice Cloud was made by Trustee Socolof and seconded by Deputy Mayor Moore.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley		Aye	Nay	X Absent	Abstain
Trustee Kalman Socolof	X	Aye	Nay	Absent	Abstain
Vote Total:		4 Aye	0 Nay	1 Absent	0 Abstain

VILLAGE CLERK:

- A motion to approve the July 27, 2016 Village Board Meeting minutes was made by Trustee Socolof and seconded by Deputy Mayor Moore.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore		Aye	Nay	Absent	1 Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley		Aye	Nay	X Absent	Abstain
Trustee Kalman Socolof	X	Aye	Nay	Absent	Abstain
Vote Total:		3 Aye	0 Nay	1 Absent	1 Abstain

- Correspondence: Village Clerk Kennedy read aloud two pieces of correspondence thanking Village officials. One item was from Steve and Colleen Pardi for the Proclamation Mayor

Leonard presented to the Medicine Shoppe and one item was from Village resident Janet Darling thanking Village officials for responding to her concerns about the brine mix used on Village streets and its effects on her plants and flowers close to the road. Correspondence from Sue Tucker thanking Village Firefighters for assistance in the food pantry was also received by Fire Chief Trevett.

- The Fall Water Flushing schedule was disseminated and has been sent to the Times Telegram and placed on the Village website. It is an expedited schedule and one more effort to maintain the Village water supply.
- Resolution- NYMPA: The resolution will be tabled until the September 28, 2016 Village Board meeting.

Old Business:

- Sales Tax Discussion: Mayor Leonard placed a call to Herkimer County to obtain information regarding calculations on the Sales Tax through Herkimer County. The Village Board of Trustees will review the information.
- Action on the Proposed Open Container Law: A motion to enact Local Law #2016-02-Regulating Open Containers in Public Places was made by Trustee Socolof and seconded by Deputy Mayor Moore. After a short discussion, the motion passes.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley		Aye	Nay	X Absent	Abstain
Trustee Kalman Socolof	X	Aye	Nay	Absent	Abstain
Vote Total:		4 Aye	0 Nay	1 Absent	0 Abstain

- 9/11 Ceremony Recap: The ceremony was held in the Village of Ilion and thank you notes will be sent to people and businesses who donated to make the ceremony a success.
- Water Department Update: The Reservoir inspection has taken place and it was reported that two of the three Village Reservoirs are operational and the third Reservoir is non-operational. The Village Board of Trustees must take action on the non-operational Reservoir.
- Summer Playground Program Summary: A summary report has been distributed and revisions to the program will be discussed for the 2017 program.
- Parking Ticket Letter Update: Six hundred letters will be mailed out over the coming weeks in the Village. This is an attempt to collect old fines.
- Valley Family Health Care Center Open House Update: Mayor Leonard attended the Open House at the Valley Family Health Care Center.
- DPW Plow Truck Replacement Discussion: DPW Supervisor Sterling is searching for proposals on plow trucks. Village officials will review the information as it is received.

New Business:

- Town of German Flatts Bridge Replacement Letter: Jessica Breiten has suggested a letter-writing campaign by the Village Board of Trustees in support of the Richfield Street Bridge replacement.
- Annual Court Audit discussion: Two Village Board Trustees will perform the State Annual Court Audit for 2016.

- Clean Energy Communities Program: Letters have been received regarding the Clean Energy Communities Program. The Village Board of Trustees will continue to explore and discuss the program at future meetings.

Upcoming Meetings:

- Thursday, September 15, 2016, 9:30, Municipal Building: Herkimer County Hazard Mitigation Planning
- Monday, September 19, 2016, 6:15, Ilion Library: Library Board Meeting
- Tuesday, September 20, 2016, 5:00, London Towers: Ilion Housing Authority Board Meeting
- Tuesday, September 20, 2016, 6:00, Marina Office: Marina Board Meeting
- Wednesday, September 21, 2016, 9:30, Municipal Building: Herkimer County Hazard Mitigation Planning
- Thursday, October 6, 2016: Annual Canal Inspection
- Thursday, October 13, 2016, Municipal Building: Annual Safety Training

Mayor Leonard received a letter regarding the Ship, Point/Counterpoint, and their interest in coming back to the Village in the future.

The Board consensus is to change the monthly MUB meetings from the first Monday of the month to the second Monday of the month.

On Saturday, September 17, 2016 there will be an Open House at the Enea/Ciaccia Funeral Home on Acme Road.

A motion to move to Executive Session to discuss contracts and personnel matters was made at 8:10 P.M. by Trustee Socolof and seconded by Trustee Hartmann.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley		Aye	Nay	X Absent	Abstain
Trustee Kalman Socolof	X	Aye	Nay	Absent	Abstain
Vote Total:		4 Aye	0 Nay	1 Absent	0 Abstain

Adjournment: 08:10 P.M.

Executive Session

**Village of Ilion
Executive Session
September 14, 2016**

Board Meeting Executive Session at 8:10 pm

Present: Mayor Terry Leonard, Deputy Mayor, Joanne Moore, Trustee Fred Hartmann,

September 14, 2016

Trustee Kal Socolof

Excused: Trustee Bridget McKinley

A motion to exit Executive Session at 9:05pm was made by Trustee Socolof and seconded by Trustee Hartmann.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley		Aye	Nay	X Absent	Abstain
Trustee Kalman Socolof	X	Aye	Nay	Absent	Abstain
Vote Total:		4 Aye	0 Nay	1 Absent	0 Abstain

Actions:

A motion to have Mayor Leonard contact candidates to interview for the Property Maintenance Officer position made by Trustee Fred Hartmann and seconded by Trustee Moore.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley		Aye	Nay	X Absent	Abstain
Trustee Kalman Socolof	X	Aye	Nay	Absent	Abstain
Vote Total:		4 Aye	0 Nay	1 Absent	0 Abstain

A motion to authorize Mayor Leonard to write a letter clarifying the denial of the 207-A request from an employee was made by Trustee Fred Hartmann and seconded by Deputy Mayor Moore.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley		Aye	Nay	X Absent	Abstain
Trustee Kalman Socolof	X	Aye	Nay	Absent	Abstain
Vote Total:		4 Aye	0 Nay	1 Absent	0 Abstain

A motion to authorize Trustee Socolof to draft a letter responding to the Monroe St. residents' petition on RV Parking made by Trustee Fred Hartmann and seconded by Deputy Mayor Moore.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain

Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley		Aye	Nay	X Absent	Abstain
Trustee Kalman Socolof	X	Aye	Nay	Absent	Abstain
Vote Total:		4 Aye	0 Nay	1 Absent	0 Abstain

A motion to adjourn the meeting at 9:15pm was made by Trustee Fred Hartmann and seconded by Trustee Socolof.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley		Aye	Nay	X Absent	Abstain
Trustee Kalman Socolof	X	Aye	Nay	Absent	Abstain
Vote Total:		4 Aye	0 Nay	1 Absent	0 Abstain

Respectfully Submitted:
Mayor Terry A. Leonard

Respectfully Submitted,

Cindy A. Kennedy
Village Clerk