

**Village of Ilion
Village Board Regular Meeting
December 16, 2015**

Mayor Leonard called the regular meeting of the Village Board to order at 6:34 p.m. in the Village of Ilion Municipal Building Board Room.

Present: Mayor Terry Leonard, Deputy Mayor Joanne Moore, Trustee Fred Hartmann, Trustee Bridget McKinley, Trustee Kalman Socolof

Also Present: Village Deputy Clerk/Treasurer MariJo Thompson. Police Chief Timothy Parisi, Fire Chief James Trevett, DPW Supervisor Jack Sterling, Village Clerk Cindy Kennedy

Public: 9

Pledge: The Pledge of Allegiance was said by all present.

Public Comment/ Request for Appearance:

- Theresa Lozo, Ilion Recreation Committee: Mrs. Lozo shared the Ilion Winterfest 2016 proposal of events with the Village Board. Dates for activities include: January 17-24, 2016. A motion to accept the proposed schedule of events for Winterfest 2016 was made by Deputy Moore and seconded by Trustee McKinley.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X Aye	Nay	Absent	Abstain
Trustee Kalman Socolof	X Aye	Nay	Absent	Abstain
Vote Total:	5 Aye	0 Nay	0 Absent	0 Abstain

- Mrs. Lozo also presented information on Operation Gratitude 2016. The Friends of Ilion Parks and Recreation will fundraise for postage and host this event, as in the past. The scheduled date is Saturday, April 9, 2016. A motion to approve the Operation Gratitude event was made by Deputy Mayor Moore and seconded by Trustee Socolof.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X Aye	Nay	Absent	Abstain
Trustee Kalman Socolof	X Aye	Nay	Absent	Abstain
Vote Total:	5 Aye	0 Nay	0 Absent	0 Abstain

- Ron Schoonmaker: Community Flood Advisory Group: Mr. Schoonmaker, along with Mr. Larry Briggs, thanked Mayor Leonard and the Village Board for recognizing the

group and giving space to the CFAG on the Ilion Village website throughout the year. The CFAG group expressed gratitude to the current administration in moving forward with flood mitigation on Steele's Creek through such programs as MMI, the home buyout program, the Columbia Parkway project and others. The CFAG group will follow up with 17 properties that have not responded to the flooding survey sent out regarding West Street and John Street.

Personnel:

- Sue Hale- Appointment: A motion to appoint Sue Hale as Account Clerk with additional duties to include Deputy Clerk, Human Resources, Payroll Supervisor and Office Manager of the downstairs office staff was made by Trustee Socolof and seconded by Trustee Hartmann.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X Aye	Nay	Absent	Abstain
Trustee Kalman Socolof	X Aye	Nay	Absent	Abstain
Vote Total:	5 Aye	0 Nay	0 Absent	0 Abstain

- A motion to appoint the position of Account Clerk for the Electric Department to Bridget Riesel was made by Trustee Socolof and seconded by Deputy Mayor Moore.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X Aye	Nay	Absent	Abstain
Trustee Kalman Socolof	X Aye	Nay	Absent	Abstain
Vote Total:	5 Aye	0 Nay	0 Absent	0 Abstain

- A motion to accept the retirement of DPW worker David Pettengill was made by Trustee Hartmann and seconded by Trustee Socolof.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X Aye	Nay	Absent	Abstain
Trustee Kalman Socolof	X Aye	Nay	Absent	Abstain
Vote Total:	5 Aye	0 Nay	0 Absent	0 Abstain

- Greg Day- Update: Electric Department Foreman Greg Day remains out due to Doctor recommendation.

Department Reports:

Library:

- No Report at this time

Fire/ Codes:

- Reports accepted as submitted
- Vehicle Replacement Request: Fire Chief Trevett has submitted a memo to the Village Board regarding the status of the fire engines in the Village. One engine is approaching 20 years old and replacement is necessary. Discussion took place on selling the used equipment.
- Emergency Plan Update: An update to the Village of Ilion's Emergency Plan needs to take place between January and June of 2016. David Paddock, Village Emergency Management Officer will be involved in the updating process, along with CFAG and Information Technology security features that will be put in place.
- Codes: Discussion took place on the codes violations that repeatedly happen at village residences.
- Community Brochure-ICCC: The Codes Committee brochure will be available at the Municipal Building window.

Police:

- Report accepted as submitted
- A discussion was held on the overtime numbers presented in the monthly police report.
- A discussion was held on School Resource Officers and services they may provide if they were in place in the Village schools.
- Update Policy Manual for Police Department: The Police Department's Policy book must be updated to meet with new mandates. Chief Parisi would like to purchase an annual subscription with a risk management company for policy updates at a cost of \$2,055 for February, 2016- May, 2016 and a subsequent cost of \$5,745 for the next fiscal year and \$4,905 for the following fiscal year. The program also allows for a training component for each officer through daily reviews of policies. A motion to allow Chief Parisi to proceed with the policy update process at a cost of \$2,055 from his budget allotment for the remaining 2015-2016 fiscal year was made by Trustee Hartmann and seconded by Trustee McKinley.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X Aye	Nay	Absent	Abstain
Trustee Kalman Socolof	X Aye	Nay	Absent	Abstain
Vote Total:	5 Aye	0 Nay	0 Absent	0 Abstain

- A discussion on a police vehicle replacement took place. This matter will be reviewed as budget talks proceed.

ACO:

- Report accepted as submitted
- A discussion on the cost of transporting animals to the Humane Society took place. This service is budgeted in the annual costs of the ACO.

DPW:

- Report accepted as submitted
- Electronics Pickup: A discussion took place regarding having Iliion DPW workers pick up discarded electronics and televisions that have been placed curbside in order to clean up the Village and allow Spohn's to pick up these items in one central location. The Board consensus is to allow DPW Supervisor Sterling to continue discussions with Spohn's regarding electronics pickups in the Village.
- A discussion took place on recycling bins currently being used and the possibility of contracting to use Spohn's recycling totes.
- A discussion took place on the use of a camera in a water main line for a blockage.
- Shared Services Agreement: A document from NY State will be reviewed by The Village Board and DPW Supervisor Sterling that allows for sharing of services and equipment between municipalities when there is no emergency declared.
- Auction International email: All bids on equipment placed on Auctions International are in. A motion to allow DPW Supervisor Sterling to accept the current bids was made by Trustee Socolof and seconded by Trustee McKinley.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X Aye	Nay	Absent	Abstain
Trustee Kalman Socolof	X Aye	Nay	Absent	Abstain
Vote Total:	5 Aye	0 Nay	0 Absent	0 Abstain

- Stair Replacement: DPW Supervisor Sterling is still waiting to hear the estimates on the replacement of the stairs leading from Otsego Street to Remington Avenue.

Treasurer's Report:

- Abstracts: A motion to approve the December abstracts as submitted, pending 3 Board Signatures, was made by Deputy Mayor Moore and seconded by Trustee McKinley.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X Aye	Nay	Absent	Abstain
Trustee Kalman Socolof	Aye	Nay	Absent	1 Abstain
Vote Total:	4 Aye	0 Nay	0 Absent	1 Abstain

Village General \$115,670.51

Electric	\$233,085.14
Water	\$30,257.59
Capital	Water Project \$11,068.58 Paving \$0.00
Library	\$1,075.84
Small Cities	\$43,396.71
M&T One Card (ACH)	\$
National Grid	\$743.00
Morgan White	\$143.66

- Audit Update: Two recommendations were made: The Village should review all invoices for proper cut-off dates, and the Village should review all grant agreements to insure that all revenues are properly recorded based on the criteria of each grant. Also, the Village should perform an inventory of all capital assets. Mayor Leonard has responded to both recommendations and will proceed.
- Worker’s Compensation: The premium for the Worker’s Compensation for the Village will include a 13% increase to \$241,097 for 2016.

Water:

- Report accepted as submitted
- The Pressure Release Valve will be installed on Thursday, December 17, 2015. WKTV and the Times Telegram have been notified.
- A discussion took place on village residents and businesses possibly receiving notifications regarding water emergencies.
- Annual Inspection: NY State completed their annual inspection and Mayor Leonard reviewed the findings with the Water Department.

Lights:

- Reports accepted as submitted with corrections

Court:

- Report accepted as submitted
- Deputy Mayor Moore and Trustee McKinley completed the Annual Court Audit.

Village Clerk:

- A motion to accept the November 16, 2015 Public Hearing Meeting Minutes was made by Trustee Socolof and seconded by Trustee McKinley.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
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Deputy Mayor Joanne Moore	X Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X Aye	Nay	Absent	Abstain
Trustee Kalman Socolof	X Aye	Nay	Absent	Abstain
Vote Total:	5 Aye	0 Nay	0 Absent	0 Abstain

- A motion to accept the November 18, 2015 Village Board Meeting Minutes was made by Trustee Socolof and seconded by Trustee McKinley.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X Aye	Nay	Absent	Abstain
Trustee Kalman Socolof	X Aye	Nay	Absent	Abstain
Vote Total:	5 Aye	0 Nay	0 Absent	0 Abstain

- A motion to accept the December 2, 2015 Special Village Board Meeting Minutes was made by Deputy Mayor Moore and seconded by Trustee McKinley.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X Aye	Nay	Absent	Abstain
Trustee Kalman Socolof	X Aye	Nay	Absent	Abstain
Vote Total:	5 Aye	0 Nay	0 Absent	0 Abstain

- Correspondence: NYS Department of Environmental Conservation: The DEC thanked the Village for its cooperation in the installation of the water quality monitor at the marina.
- Resolution #2015-35: Regarding the Village Court Audit: A motion to submit the completed Court audit to NYS was made by Deputy Mayor Moore and seconded by Trustee Socolof, with thanks to Deputy Mayor Moore and Trustee McKinley for their efforts in completing the Audit.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X Aye	Nay	Absent	Abstain
Trustee Kalman Socolof	X Aye	Nay	Absent	Abstain
Vote Total:	5 Aye	0 Nay	0 Absent	0 Abstain

Old Business:

- General Code: Mayor Leonard received a packet from General Code explaining the costs involved in the codification of Village Codes. The codification of all existing codes would cost \$11,595 with a subsequent yearly subscription rate of \$1,195 for updating. This expense will be considered as the annual budget process begins.
- CDBG Phase II: A discussion took place on Phase I and Phase II aspects of the project being worked on by Barton and Loguidice. A new survey needs to be completed at a cost of \$10,900. A motion to authorize the new survey at a cost of \$10,900 as part of the Phase II agreement was made by Deputy Mayor Moore and seconded by Trustee Hartmann.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X Aye	Nay	Absent	Abstain
Trustee Kalman Socolof	X Aye	Nay	Absent	Abstain
Vote Total:	5 Aye	0 Nay	0 Absent	0 Abstain

- Brownfield/Duofold Application: The application was completed and submitted to the EPA.
- Credit Union Request: Mayor Leonard received two drawings from Remington Arms Federal Credit Union regarding a drive thru. Board members may view the maps/drawings for further discussion on the request.
- IT Update: Two companies will submit RFP's for the IT updating necessary within the Village. A third individual may submit a proposal before the December 31, 2015 deadline.
- NYMIR RFP: A Village Insurance RFP will be submitted by NYMIR at the beginning of January, 2016.
- Columbia Parkway: A Village resident made a request for an update on the Columbia Parkway Grant application. The Village is waiting to hear back for the CFA applications that were submitted to Albany. She also inquired as to the official emergency exits for flooding on Columbia Parkway.

New Business:

- Grant Gonyea- request: Mr. Gonyea, a local real estate developer, made a request to the Village to purchase an open lot on First Avenue for the purpose of building a pole barn to store his contracting equipment. A discussion took place regarding his request. The barn would violate residential codes. The Village will inform Mr. Gonyea that they have declined his request.
- Advertising on Benches: Mayor Leonard received a request to advertise a business on Village benches. This is a violation against the current Codes regarding advertising on Village property. A further discussion on signage around the Village took place.

A motion to enter into Executive Session to discuss Contract Negotiations and to meet with Fire Chief Trevett at 8:45 P.M. was made by Trustee Socolof and seconded by Deputy Mayor Moore.

The motion passes as a result of the following vote:

Mayor Terry Leonard	X Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X Aye	Nay	Absent	Abstain
Trustee Fred Hartmann	X Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X Aye	Nay	Absent	Abstain
Trustee Kalman Socolof	X Aye	Nay	Absent	Abstain
Vote Total:	5 Aye	0 Nay	0 Absent	0 Abstain

Adjournment: 8:45 P.M.

Executive Session

Respectfully submitted,

Cindy A. Kennedy
Village Clerk