

**Village of Ilion
Village Regular Meeting
October 22, 2014**

Mayor Leonard called the regular meeting to order at 6:30 PM at the Village of Ilion Municipal Building Board room.

Present: Mayor Terry Leonard, Deputy Mayor Joanne Moore, Trustee Bridget McKinley, Trustee Fred Hartmann. **Absent:** Trustee Kalman Socolof.

Also Present: Village Treasurer Connie Gagliardi, Deputy Clerk/Treasurer MariJo Thompson, DPW Supervisor Jack Sterling, Dockmaster Donald Sterling.

Public: 11

Pledge: Pledge was said by all present.

MAYOR'S COMMENTS

Mayor Leonard reminded the Village Board of the Conference of Mayors dinner being held on Thursday, October 23rd at 6:00 pm in Little Falls. Mayor also stated that a clean up day at the Pedestrian Mall has been arranged for Saturday, October 25th, from 10:00 am – 12:00 pm. Anyone is welcomed to participate in helping with this clean up. The Mohawk Valley Economic Development Agency will be holding a meeting on November 6th @ 10:00 am in the Herkimer County Office Building to discuss pending projects concerning the surrounding municipalities. The agency intends to discuss such projects as the Duofold Building, New DPW Garage, Muni Roof Replacement, etc.

APPOINTMENTS / RESIGNATIONS

PUBLIC COMMENT / REQUEST FOR APPEARANCE

Jordan Fitch of the Eagle Scouts is interested in rebuilding the shed located at S. Fifth field. After discussion was held, it was determined to have Supervisor Sterling and Fire Chief Trevett to review the potential plans. Mayor Leonard will follow up on this matter.

East Clark Street Residents: Mayor Leonard informed all that the Village is awaiting approval on Phase II of the current CDBG funding. If funding is approved with this phase, work plans could be reorganized to possibly move forward with the sewer gas odor on the eastside.

Tree house on W. Main & Shull Street: A resident is requesting permission from the Village to build a tree house on Village property located near W. Main and Shull Street. The Village recognizes this as a liability and does not recommend the request.

Water Dept. Penalty Fee: A resident is requesting the Village Board to reconsider the current \$50.00 late penalty fee that is applied on the water bills after 30 days. Mayor Leonard informed the resident

this policy was placed into effect to reduce the amount of unpaid water bills and to help the department's cash flow situation. The \$50.00 penalty fee has been very successful since the institution of this new policy. The Village Board will consider extending the late fee penalty one day.

DEPARTMENT REPORTS:

DPW Report:

- DPW monthly report filed as submitted.
- Supervisor Sterling wanted to advise the Village Board that the two 2003 plow trucks have a split frame. The life of these two plow trucks may last another year or two. Also, the Loader is having electrical problems. Approximately \$1,200.00 has been expended in-house on repairs and now the loader has currently been sent to Syracuse for additional repairs. Trustee Hartmann will be locating a contact for Sterling to call the military to inquire on availability of excess equipment.
- The repairs on Sixth Ave. hill are still pending. Supervisor Sterling is requesting the Village Board to issue a letter to the Mohawk Valley Nursing Home requesting them to tie-in the village drainage system. The water is running down the hill which will cause hazardous issues with the streets.
- Monday, October 27th, will be the last day green waste will be picked up. Loose leaf pick up will begin on Monday, November 3rd.
- Three pear trees were donated to the village for placement at an entrance of the Village. Mayor stated he would send a thank you letter.
- The Herkimer ARC, River Dr. area, called to volunteer their help to assist picking up garbage throughout the Village.
- Motion made by Trustee Hartmann and seconded by Deputy Mayor Moore to close lower Russell Park Road from November 20th to April 1st 2015. Motion passes the result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Kalman Socolof		Aye	Nay	X Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X	Aye	Nay	Absent	Abstain
Vote Total:	4	Aye	0 Nay	1 Absent	0 Abstain

- Motion made by Deputy Mayor Moore and seconded by Trustee McKinley to grant Supervisor Sterling permission to hire a temporary MEO for the winter season. The temporary position is funded through the CHIPS program. Motion passes the result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Kalman Socolof		Aye	Nay	X Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X	Aye	Nay	Absent	Abstain
Vote Total:	4	Aye	0 Nay	1 Absent	0 Abstain

Village Treasurer:

- Month end reports filed as submitted.

- Motion made by Deputy Mayor Moore and seconded by Trustee McKinley to accept application for payment #5 to Stilsing Electric, Inc. in the amount of \$143,108.00 for the Well Field Electric project. Motion passes the result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Kalman Socolof		Aye	Nay	X Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X	Aye	Nay	Absent	Abstain
Vote Total:	4	Aye	0 Nay	1 Absent	0 Abstain

- Motion made by Trustee McKinley and seconded by Mayor Leonard to approve the payment of the October abstracts as reviewed as follows:

Village General		\$104,71591		
Electric		207,344.69		
Water		64,827.58		
Capital	<i>Water Project</i>	110,708.61	<i>Paving</i>	9,896.34
Library		1,001.48		
Small Cities		7,271.15		
M & T One Card (ACH)		976.28		
National Grid (ACH)		3,228.00		

Motion passes the result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore		Aye	Nay	Absent	X Abstain
Trustee Kalman Socolof		Aye	Nay	X Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X	Aye	Nay	Absent	Abstain
Vote Total:	3	Aye	0 Nay	1 Absent	1 Abstain

Water Report:

- Water monthly report filed as submitted.

Electric Report:

- Electric monthly report filed as submitted.

Village Clerk:

- Motion made by Deputy Mayor Moore and seconded by Trustee McKinley to accept the minutes of the October 8, 2014 as submitted. Motion passes the result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain

Trustee Kalman Socolof		Aye	Nay	X	Absent	Abstain		
Trustee Fred Hartmann	X	Aye	Nay		Absent	Abstain		
Trustee Bridget McKinley	X	Aye	Nay		Absent	Abstain		
Vote Total:	4	Aye	0	Nay	1	Absent	0	Abstain

Marina:

- Marina monthly report filed as submitted.
- Dockmaster Donald Sterling informed the Village Board the Marina will be closing on Friday, October 24th for the season. The Canal will remain open until November 19th. He also stated the Marina sold approximately 15,000 gallons of diesel and unleaded fuel this season. Motion made by Deputy Mayor Moore and seconded by Trustee Hartmann to appoint Donald Sterling as Dockmaster for the 2015 season. Motion passes the result of the following vote:

Mayor Terry Leonard	X	Aye	Nay		Absent	Abstain		
Deputy Mayor Joanne Moore	X	Aye	Nay		Absent	Abstain		
Trustee Kalman Socolof		Aye	Nay	X	Absent	Abstain		
Trustee Fred Hartmann	X	Aye	Nay		Absent	Abstain		
Trustee Bridget McKinley	X	Aye	Nay		Absent	Abstain		
Vote Total:	4	Aye	0	Nay	1	Absent	0	Abstain

Recreation:

- Whalen Field report filed as submitted.
- After several occurrences this past season, P. Whalen, Park Supervisor, is requesting the Village Board to consider requesting a security deposit fee from the leagues prior to the beginning of the season due to leagues not complying with set policies at the field. Motion made by Deputy Mayor Moore and seconded by Trustee McKinley to collect a *refundable* security deposit of \$750.00 at the start of the season. Motion passes the result of the following vote:

Mayor Terry Leonard	X	Aye	Nay		Absent	Abstain		
Deputy Mayor Joanne Moore	X	Aye	Nay		Absent	Abstain		
Trustee Kalman Socolof		Aye	Nay	X	Absent	Abstain		
Trustee Fred Hartmann	X	Aye	Nay		Absent	Abstain		
Trustee Bridget McKinley	X	Aye	Nay		Absent	Abstain		
Vote Total:	4	Aye	0	Nay	1	Absent	0	Abstain

OLD BUSINESS

Motion by Trustee Hartmann and seconded by Deputy Mayor Moore to advertise for the position of a part time Village Clerk in the local newspaper and on the Village website. The deadline for applications will be November 7th. Motion passes the result of the following vote:

Mayor Terry Leonard	X	Aye	Nay		Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay		Absent	Abstain
Trustee Kalman Socolof		Aye	Nay	X	Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay		Absent	Abstain
Trustee Bridget McKinley	X	Aye	Nay		Absent	Abstain

Vote Total: 4 Aye 0 Nay 1 Absent 0 Abstain

Wetlands Update:

A resident owning a portion of the wetlands has expressed his interest in selling his portion to the Village at fair market value. The Village has an attorney, Hage & Hage, handling the Wetlands matter. The attorney will be contacting the resident to discuss this matter.

Mayor Leonard informed the Village Board that D.L. Mowers has completed the survey and drawing up the maps for the wetland area. Mr. Mowers would like to place the names of the Village Board members on the maps before submitting them to Herkimer County for filing. Motion made by Deputy Mayor Moore and seconded by Trustee Hartmann to place the names of the Village Board members on the maps and file the maps with the County. Motion passes the result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Kalman Socolof		Aye	Nay	X Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X	Aye	Nay	Absent	Abstain
Vote Total:	4	Aye	0 Nay	1 Absent	0 Abstain

Animal Control Officer:

Motion made by Deputy Mayor Moore and seconded by Trustee McKinley to hire Melissa Bennett for the position of Animal Control Officer. Motion passes the result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Kalman Socolof		Aye	Nay	X Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X	Aye	Nay	Absent	Abstain
Vote Total:	4	Aye	0 Nay	1 Absent	0 Abstain

Wells / UV Update: Tom Bates of McDonald Engineering informed the Mayor prior to the meeting with the following update:

Well Field: The wells, well house, and well field are substantially complete and ready for service under manual operation. We will be scheduling an inspection next week with the contractors and Village operators to develop a final punch list of any remaining work that needs to be completed or corrected. We have met with NYSDOH on-site for a completed works inspection. Based on the level of completeness and quality of the work, DOH indicated they will give approval to place the wells in-service when they receive the water supply permit from NYSDEC. We have provided all requested information to DEC and are awaiting receipt of the permit. We have and will continue to follow up with DEC until the permit is received. In the meantime the electrical contractor is nearing completion on all of the automatic controls and instrumentation, which they expect to be done next week. All work has been completed in accordance with the plans and specs with good workmanship.

UV: We have completed a draft set of the bid documents, which includes plans and specs for the proposed UV disinfection equipment to be located in Gatehouse #1 at the filter plant. This package will be finalized next week, after which copies will be sent to NYSDOH, USDA, and the Village Operators for review and approval.

NEW BUSINESS

296 Otsego Street Resident: Resident is requesting the Village Board to consider deeding a portion of village owned property over to his possession. The resident is willing to pay the Village for this property. Mayor Leonard stated he will consult with the Village Attorney and follow up with the resident.

Bridge Replacement: The Department of Transportation and Department of Environmental Conservation will be discussing the pending bridge replacement on W. Main Street to determine if Flood Mitigation needs to be part of the project. The Village will receive a letter from DEC with the decision.

Buyout Program: Mayor Leonard presented a potential agreement from the Herkimer-Oneida Counties Comprehensive Planning Program (HOCCPP) for the Board and Village Attorney to review. This agency would help assist the Village with the current Flood Mitigation activities.

Schedule Public Hearing: Motion made by Deputy Mayor Moore and seconded by Trustee McKinley to schedule the public hearing for Local Law prohibiting parking at all times on Barringer Road between the north curb line of Second Street and the south curb line of West Main Street for November 19th at 6:00 pm. Motion passes the result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Kalman Socolof		Aye	Nay	X Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X	Aye	Nay	Absent	Abstain
Vote Total:	4	Aye	0 Nay	1 Absent	0 Abstain

Change in Board Meeting Schedule: A Motion made by Deputy Mayor Moore and seconded by Trustee McKinley to hold one meeting in November on the 19th and one in December on the 17th. Motion passes the result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Kalman Socolof		Aye	Nay	X Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X	Aye	Nay	Absent	Abstain
Vote Total:	4	Aye	0 Nay	1 Absent	0 Abstain

Executive Session:

Motion made by Deputy Mayor Moore and seconded by Trustee Hartmann to enter into executive session at 8:23 pm for the purpose of discussing personnel. Motion passes the result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain

Trustee Kalman Socolof		Aye	Nay	X	Absent	Abstain		
Trustee Fred Hartmann	X	Aye	Nay		Absent	Abstain		
Trustee Bridget McKinley	X	Aye	Nay		Absent	Abstain		
Vote Total:	4	Aye	0	Nay	1	Absent	0	Abstain

Minutes from this point forward were taken by Deputy Mayor Moore.

Motion made by Trustee Hartmann and seconded by Trustee McKinley to exit executive session at 9:02 pm. Motion passes the result of the following vote:

Mayor Terry Leonard	X	Aye	Nay		Absent	Abstain		
Deputy Mayor Joanne Moore	X	Aye	Nay		Absent	Abstain		
Trustee Kalman Socolof		Aye	Nay	X	Absent	Abstain		
Trustee Fred Hartmann	X	Aye	Nay		Absent	Abstain		
Trustee Bridget McKinley	X	Aye	Nay		Absent	Abstain		
Vote Total:	4	Aye	0	Nay	1	Absent	0	Abstain

Additional Business:

A Motion made by Trustee McKinley and seconded by Trustee Hartmann to have Mayor Leonard and DPW Supervisor Sterling meet with the head mechanic for the first step of the disciplinary process, verbal, signed action. Motion passes the result of the following vote:

Mayor Terry Leonard	X	Aye	Nay		Absent	Abstain		
Deputy Mayor Joanne Moore	X	Aye	Nay		Absent	Abstain		
Trustee Kalman Socolof		Aye	Nay	X	Absent	Abstain		
Trustee Fred Hartmann	X	Aye	Nay		Absent	Abstain		
Trustee Bridget McKinley	X	Aye	Nay		Absent	Abstain		
Vote Total:	4	Aye	0	Nay	1	Absent	0	Abstain

A Motion made by Trustee Hartmann and seconded by Trustee McKinley to approve the permanent hiring of Eric Mussmacher, DPW MEO. Motion passes the result of the following vote:

Mayor Terry Leonard	X	Aye	Nay		Absent	Abstain		
Deputy Mayor Joanne Moore	X	Aye	Nay		Absent	Abstain		
Trustee Kalman Socolof		Aye	Nay	X	Absent	Abstain		
Trustee Fred Hartmann	X	Aye	Nay		Absent	Abstain		
Trustee Bridget McKinley	X	Aye	Nay		Absent	Abstain		
Vote Total:	4	Aye	0	Nay	1	Absent	0	Abstain

A Motion made by Trustee Hartmann and seconded by Deputy Mayor Moore to terminate DPW MEO, Mark Green, effective Friday, October 24, 2014. Motion passes the result of the following vote:

Mayor Terry Leonard	X	Aye	Nay		Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay		Absent	Abstain
Trustee Kalman Socolof		Aye	Nay	X	Absent	Abstain

Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley		Aye	X Nay	Absent	Abstain
Vote Total:	3	Aye	1 Nay	1 Absent	0 Abstain

A Motion made by Mayor Leonard and seconded by Trustee Hartmann to advertise immediately for the vacant DPW MEO position. Motion passes the result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Kalman Socolof		Aye	Nay	X Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X	Aye	Nay	Absent	Abstain
Vote Total:	4	Aye	0 Nay	1 Absent	0 Abstain

A Motion made by Trustee McKinley and seconded by Mayor Leonard to advertise for the part time Village Clerk with an hourly rate of \$15.00 per hour. Motion passes the result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Kalman Socolof		Aye	Nay	X Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X	Aye	Nay	Absent	Abstain
Vote Total:	4	Aye	0 Nay	1 Absent	0 Abstain

There being no additional business, a Motion made by Trustee McKinley and seconded by Trustee Hartmann to adjourn at 9:25 pm. Motion passes the result of the following vote:

Mayor Terry Leonard	X	Aye	Nay	Absent	Abstain
Deputy Mayor Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Kalman Socolof		Aye	Nay	X Absent	Abstain
Trustee Fred Hartmann	X	Aye	Nay	Absent	Abstain
Trustee Bridget McKinley	X	Aye	Nay	Absent	Abstain
Vote Total:	4	Aye	0 Nay	1 Absent	0 Abstain

Respectfully submitted,

MariJo Thompson, Deputy Clerk