

**Village of Ilion Regular  
Meeting  
April 16, 2014**

Mayor Beth Neale called the April 16, 2014 regular meeting to order at 6:30 PM at the Village of Ilion Municipal Building Board Room.

**Present:** Mayor Beth Neale, Deputy Mayor Larry Gookins, Trustee Joanne Moore, Trustee Ted Gage.  
**Absent:** Trustee Charles Lester

**Also Present:** Village Clerk Linda Coffin, DPW Supervisor Jack Sterling, Fire Chief James Trevett, Librarian Thomasina Jennings, Village Attorney Office- Daniel Burgess.

**Public:** 10

**Pledge:** Said by all.

**MAYOR'S COMMENTS:**

Mayor Neale commented on youth involvement in the Village of Ilion. A student in the BOCES Natural Resources program will be completing an internship with the Village Water Department over several weeks. The student will be working with the three sections of the water department. Next the Mayor introduced Life Scout Allen Marhaver to present an idea for an Eagle Scout project involving the repair of the building at the South Fifth Ave Park. He has completed an estimate and will be approaching businesses to help as well. It was mentioned that the building is owned by the Babe Ruth league. Contact will be made with the league to see if this will be possible. He was thanked for coming to the Village Board with a worthy project.

**Appointments & Resignations:**

A MOTION was made by Trustee Moore and seconded by Deputy Mayor Gookins to accept with regrets the resignation of Donna Felker effective immediately and wished to acknowledge the Village's thanks for service. Motion passes the result of the following vote:

Mayor Beth Neale	<b>X</b>	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Charles Lester		Aye	Nay	<b>X</b>	Absent
Trustee Ted Gage	<b>X</b>	Aye	Nay	Absent	Abstain
<b>VOTE TOTAL:</b>	<b>4</b>	Aye	0	Nay	<b>1</b>
				Absent	0
					Abstain

A letter of resignation was read from Charles Eaker from the position of DPW MEO effective April 18, 2014. As a result, a MOTION was made by Deputy Mayor Gookins and seconded by Trustee Gage to advertise for the position of MEO. Motion passes the result of the following vote:

Mayor Beth Neale	<b>X</b>	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Charles Lester		Aye	Nay	<b>X</b>	Absent
Trustee Ted Gage	<b>X</b>	Aye	Nay	Absent	Abstain

**VOTE TOTAL:** 4 Aye 0 Nay 1 Absent 0 Abstain

**Department Reports:**

**Fire:** Report filed as submitted- No comments

**Codes:** Report filed as submitted- No comments

**Building Permit Fees Increase:** A proposal was presented by Chief Trevett regarding the need to consider increasing the building permit fees. After review a MOTION was made by Trustee Moore and seconded by Trustee Gage to increase the charges to \$.45 a square foot for residential and for commercial an increase to \$.40 a square foot. Motion passes by the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain			
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain			
Trustee Joanne Moore	X	Aye	Nay	Absent	Abstain			
Trustee Charles Lester		Aye	Nay	X	Absent			
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain			
<b>VOTE TOTAL:</b>	<b>4</b>	<b>Aye</b>	<b>0</b>	<b>Nay</b>	<b>1</b>	<b>Absent</b>	<b>0</b>	<b>Abstain</b>

**Library:** Report filed as submitted- No comments. Librarian Jennings reported that that day the movie Frozen was shown at the library and was well attended. A question was raised by Trustee Gookins regarding a question from a library board member to: if at the end of the fiscal year there is money left in the library budget if the money must be returned to the village or can it be placed in a special account. A MOTION was made by Mayor Neale and seconded by Deputy Mayor Gookins to establish a special reserve/account for funds left at the end of the budget year to be able to be used by the library in the next fiscal year. Motion passes the result of the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain			
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain			
Trustee Joanne Moore		Aye	X	Nay	Absent			
Trustee Charles Lester		Aye	Nay	X	Absent			
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain			
<b>VOTE TOTAL:</b>	<b>3</b>	<b>Aye</b>	<b>1</b>	<b>Nay</b>	<b>1</b>	<b>Absent</b>	<b>0</b>	<b>Abstain</b>

**Court:** Report filed as submitted. - No comments

**Village Clerk:**

**Minutes: March 24, 2014 Special Meeting:** MOTION made by Trustee Moore and seconded by Deputy Mayor Gookins to accept the minutes of the Village Board special meeting of March 24, 2014 as submitted. Motion passes the result of the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain			
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain			
Trustee Joanne Moore	X	Aye	Nay	Absent	Abstain			
Trustee Charles Lester		Aye	Nay	X	Absent			
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain			
<b>VOTE TOTAL:</b>	<b>4</b>	<b>Aye</b>	<b>0</b>	<b>Nay</b>	<b>1</b>	<b>Absent</b>	<b>0</b>	<b>Abstain</b>

**Minutes: March 26, 2014 Regular Meeting:** MOTION made by Deputy Mayor Gookins and seconded by Trustee Gage to accept the minutes of March 26, 2014 as amended. Motion passes the result of the following vote:

Mayor Beth Neale	<b>X</b>	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Charles Lester		Aye	Nay	<b>X</b>	Absent
Trustee Ted Gage	<b>X</b>	Aye	Nay	Absent	Abstain
<b>VOTE TOTAL:</b>	<b>4</b>	Aye	0	Nay	<b>1</b>
				Absent	0
					Abstain

**Minutes: Public Hearing Budget April 4, 2014:** MOTION made by Deputy Mayor Gookins and seconded by Trustee Gage to accept the minutes of the Public Hearing for the Budget for April 4, 2014 as submitted. Motion passes the result of the following vote:

Mayor Beth Neale	<b>X</b>	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Joanne Moore		Aye	Nay	Absent	<b>X</b>
Trustee Charles Lester		Aye	Nay	<b>X</b>	Absent
Trustee Ted Gage	<b>X</b>	Aye	Nay	Absent	Abstain
<b>VOTE TOTAL:</b>	<b>3</b>	Aye	0	Nay	<b>1</b>
				Absent	<b>1</b>
					Abstain

**Minutes: April 4, 2014 Special Meeting:** MOTION made by Mayor Neale and seconded by Deputy Mayor Gookins to accept the minutes for the special meeting of April 4, 2014 as submitted. Motion passes the result of the following vote:

Mayor Beth Neale	<b>X</b>	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Charles Lester		Aye	Nay	<b>X</b>	Absent
Trustee Ted Gage	<b>X</b>	Aye	Nay	Absent	Abstain
<b>VOTE TOTAL:</b>	<b>4</b>	Aye	0	Nay	<b>1</b>
				Absent	0
					Abstain

#### **Correspondence:**

1. Letter from Town of German Flatts to indicate the findings of Barton & Loguidice concerning the 2014 monitoring and reporting services on the GFIM.
2. Letter from the Oneida-Herkimer Solid Waste Authority regarding their 2013 program budget results.
3. Letter from the NYS Home & Community Renewal regarding the results of the desk audit completed on the 2009 NYS HOME Program. The audit showed zero concerns and one observation dealing with the re-filing of corrected liens for the program.
4. Thank you letter from Mauser Place resident(s) regarding work on the street, there was also included additional suggestions for the Street.
5. Thanks letter for the efforts of the Parks & Recreation Commission for their work for Operation Gratitude.
6. Village Proclamation as delivered by Mayor Neale having named April 1, 2014 a National Service Recognition Day in the Village to highlight the services and programs of such groups as AmeriCorps and Senior Corps.
7. Letter from NYS Homes & Community Renewal regarding the Asset Management HOME Local Program Monitoring Unit. Evidence had been sent to NYS Homes and Community Renewal showing the affordability of the homes involved in the 1<sup>st</sup> Time Homebuyers program. Based on the regulatory period for monitoring this will end on November 26, 2017.
8. Letter from Dig Safely inviting participants to a presentation on hazards associated with excavation on Wednesday April 30, 2014 9 Am – 11 AM at the Herkimer County Office Building Room 242.

9. Pamphlet on Worker’s Compensation- What municipal officials should know; to be presented on April 28 6:30 -8:30 PM at SUNYIT Kunsela Hall.
10. Pictures from Water Treatment Supervisor Bruce Morgan of the well site and the tie in to the existing 12” main on Thursday April 10.
11. Distribution of the Debt Schedule of the Village as prepared by Village Treasurer Gagliardi

**REQUEST FOR APPEARANCE: Ilion Day Committee:** Members of the committee for Ilion Days distributed the tentative schedule for activities starting on Saturday July 12 – Sunday July 20<sup>th</sup>. Theme for this year’s event is “Hometown Heroes.” It was announced that for this year the fireworks will be held on the same night as the Doo Dah parade. There will be no alcohol use allowed on any floats in the parade this year. The group also has a website with information maintained on it for the upcoming events. At this point several of the requests as received from the Ilion Days Committee was presented and voted on as follows:

**Gazebo:** MOTION made by Deputy Mayor Gookins and seconded by Trustee Moore to authorize the use of the gazebo in Central Plaza for July 13 for church services from 9 AM – 11AM; July 14, 7 AM – 9 PM- 50’s & 60’s Music; July 16, 7 PM – 9 PM Irish Music and Ice Cream Social; July 17, Ilion Civic Band and July 19<sup>th</sup>, 9 AM – 4PM Family Fund Day and Craft Fair. Motion passes the result of the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Charles Lester		Aye	Nay	X	Absent
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain
<b>VOTE TOTAL:</b>	<b>4</b>	Aye	0	Nay	<b>1</b> Absent 0 Abstain

**Use of Bandshell for Activities on Friday July 18<sup>th</sup>:** MOTION made by Trustee Moore and seconded by Trustee Gage to approve the rental agreement with Ilion Day’s Committee for use of village bandshell with fees waived for use on July 18<sup>th</sup>. *Discussion: Insurance papers will be provided by the committee for this use.* Motion passes the result of the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Charles Lester		Aye	Nay	X	Absent
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain
<b>VOTE TOTAL:</b>	<b>4</b>	Aye	0	Nay	<b>1</b> Absent 0 Abstain

**Use of David Whalen Community Park:** MOTION made by Deputy Mayor Gookins and seconded by Trustee Gage to authorize the use of the David Whalen Community Park by the Ilion Day’s Committee on July 18<sup>th</sup> for the presentation of fireworks, with all charges waived for use. *Discussion: Insurance papers will be provided by the committee for this use.* Motion passes the result of the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Charles Lester		Aye	Nay	X	Absent
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain
<b>VOTE TOTAL:</b>	<b>4</b>	Aye	0	Nay	<b>1</b> Absent 0 Abstain

**Issuance of Peddler’s License:** MOTION made by Mayor Neale and seconded by Trustee Gage to approve a peddler’s license being issued to Ilion Days Committee with charges waived for July 12-20 for the purpose of sales of items in various locations in the Village of Ilion. Motion passes the result of the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain
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Deputy Mayor Larry Gookins	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Charles Lester		Aye	Nay	<b>X</b>	Absent
Trustee Ted Gage	<b>X</b>	Aye	Nay	Absent	Abstain
<b>VOTE TOTAL:</b>	<b>4</b>	Aye	0	Nay	<b>1</b>
				Absent	0
					Abstain

**OLD BUSINESS:**

**Peddler Local Law Chapter 171:** MOTION made by Deputy Mayor Gookins and seconded by Trustee Moore to advertise a public hearing to hear comments on the Local Law 2-2014 for amendments to Chapter 171 Peddling & Soliciting, with said public hearing to be May 5<sup>th</sup> at 6:00 PM. Motion passes the result of the following vote:

Mayor Beth Neale	<b>X</b>	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Charles Lester		Aye	Nay	<b>X</b>	Absent
Trustee Ted Gage	<b>X</b>	Aye	Nay	Absent	Abstain
<b>VOTE TOTAL:</b>	<b>4</b>	Aye	0	Nay	<b>1</b>
				Absent	0
					Abstain

**Bandshell:** After review of the figures provided by DPW Supervisor Sterling regarding the cost of moving the bandshell from area to area, A MOTION was made by Deputy Mayor Gookins and seconded by Trustee Moore to make the charges as follows: delivering to a place within a 20 miles radius of the Village of Ilion the charge will be \$600; for delivery of the bandshell to within a 20 mile radius of the Village of Ilion for an area within Oneida County the charge will be \$800, with the extra \$200 being placed in a special fund for repairs to the bandshell. Motion passes the result of the following vote:

Mayor Beth Neale	<b>X</b>	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Charles Lester		Aye	Nay	<b>X</b>	Absent
Trustee Ted Gage	<b>X</b>	Aye	Nay	Absent	Abstain
<b>VOTE TOTAL:</b>	<b>4</b>	Aye	0	Nay	<b>1</b>
				Absent	0
					Abstain

**AWARD BID NRCS EWP Project Otsego Street Steele Creek:** MOTION made by Mayor Neale and seconded by Trustee Moore to support the recommendation made from Tom Bates, from McDonald Engineering to award the contract for the Steele Creek repair project under the NRCS EWP program to KEK Excavators from Palatine Bridge as the lowest responsible bidder with a bid of \$81,143.50. *Discussion: 14 bids were received. It was explained that during the review of the bids, the bid sheet mistakenly stated "sum total items 1-13" The intent was to include the allowance of items 1-14 with 14 being an amount of \$2,000. Some bids did 13 items and others did 14. The bid results were presented with 1-13 items for all and 1-14 items for all. One bidder was present at the meeting to complain, but Attorney Burgess indicated that after reviewing all the information the Village had completed there was no legal reason that the Village Board could not accept the recommendations of McDonald Engineering on this award.* Motion passes the result of the following vote:

Mayor Beth Neale	<b>X</b>	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Charles Lester		Aye	Nay	<b>X</b>	Absent
Trustee Ted Gage	<b>X</b>	Aye	Nay	Absent	Abstain
<b>VOTE TOTAL:</b>	<b>4</b>	Aye	0	Nay	<b>1</b>
				Absent	0
					Abstain

**Resolution RFP Engineering for the Sewer Project under the CDBG program:** MOTION made by Mayor Neale and seconded by Deputy Mayor Gookins to adopt the resolution authorizing the Village Clerk to act in connection with the advertisement of a request for proposals of professional engineering services for the implementation of a NYS Office of Community Renewal FY 2013 Community Development Block Grant (CDBG) Program. Motion passes the result of the following vote:

Mayor Beth Neale	<b>X</b>	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Charles Lester		Aye	Nay	<b>X</b>	Absent
Trustee Ted Gage	<b>X</b>	Aye	Nay	Absent	Abstain
<b>VOTE TOTAL:</b>	<b>4</b>	Aye	0	Nay	<b>1</b>
				Absent	0
					Abstain

**DE Building Repair:** Information was provided concerning the insurance payment for damages caused to the DE building at the treatment plant. Pipes broke and the ceiling, door and various other aspects of the building needed repairs. An insurance adjuster had the Supervisor secure two quotes for repairs. One estimate was approved by the Insurance Company, but the contractor is asking for a deposit as well as a progress payment after a short period of time. By consensus the Board members said that they would not consider paying a deposit for this work. A MOTION was made by Mayor Neale and seconded by Trustee Moore that the DE Repair project be sent out for Bids for the repairs. Motion passes the result of the following vote:

Mayor Beth Neale	<b>X</b>	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Charles Lester		Aye	Nay	<b>X</b>	Absent
Trustee Ted Gage	<b>X</b>	Aye	Nay	Absent	Abstain
<b>VOTE TOTAL:</b>	<b>4</b>	Aye	0	Nay	<b>1</b>
				Absent	0
					Abstain

**Attendance NYMPA Annual meeting in East Syracuse.** MOTION made by Trustee Moore and seconded by Deputy Mayor Gookins to authorize Greg Day and Stacy Smith to attend the NYMPA annual meeting in May in East Syracuse and to have Greg Day serve as the proxy for the Village at that meeting. Motion passes the result of the following vote:

Mayor Beth Neale	<b>X</b>	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Charles Lester		Aye	Nay	<b>X</b>	Absent
Trustee Ted Gage	<b>X</b>	Aye	Nay	Absent	Abstain
<b>VOTE TOTAL:</b>	<b>4</b>	Aye	0	Nay	<b>1</b>
				Absent	0
					Abstain

**Rescind No Cash Payments in Office:** MOTION made by Deputy Mayor Gookins and seconded by Trustee Gage effective April 21, 2014 to again accept cash payments in the Village Offices. *Discussion:* there have been many residents that have approached board members concerning this and the hardship for some people, as well as the additional cost for money orders for small amounts. Motion passes the result of the following vote:

Mayor Beth Neale	<b>X</b>	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	<b>X</b>	Aye	Nay	Absent	Abstain
Trustee Charles Lester		Aye	Nay	<b>X</b>	Absent
Trustee Ted Gage	<b>X</b>	Aye	Nay	Absent	Abstain

**VOTE TOTAL:** 4 Aye 0 Nay 1 Absent 0 Abstain

**ACTION:** Get the cash payment information to paper, on website, make a sign for the office and get printed on bills.

**Resolution Polling Places for the June Village Election:** MOTION made by Mayor Neale and seconded by Deputy Mayor Gookins to adopt the polling resolution listing the Moose Lodge and the Village Municipal Building as the 2 polling sites for the June 17<sup>th</sup> Village election. Motion passes the result of the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain			
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain			
Trustee Joanne Moore	X	Aye	Nay	Absent	Abstain			
Trustee Charles Lester		Aye	Nay	X	Absent			
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain			
<b>VOTE TOTAL:</b>	<b>4</b>	<b>Aye</b>	<b>0</b>	<b>Nay</b>	<b>1</b>	<b>Absent</b>	<b>0</b>	<b>Abstain</b>

**Hire Surveyor for DPW Garage Property:** MOTION made by Mayor Neale and seconded by Deputy Mayor Gookins to authorize Denny Mowers to complete a full survey on the property around the DPW Garage. Motion passes the result of the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain			
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain			
Trustee Joanne Moore	X	Aye	Nay	Absent	Abstain			
Trustee Charles Lester		Aye	Nay	X	Absent			
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain			
<b>VOTE TOTAL:</b>	<b>4</b>	<b>Aye</b>	<b>0</b>	<b>Nay</b>	<b>1</b>	<b>Absent</b>	<b>0</b>	<b>Abstain</b>

There being no further business for consideration a MOTION was made by Trustee Gage and seconded by Trustee Moore to adjourn the meeting at 8:16 PM. Motion passes the result of the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain			
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain			
Trustee Joanne Moore	X	Aye	Nay	Absent	Abstain			
Trustee Charles Lester		Aye	Nay	X	Absent			
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain			
<b>VOTE TOTAL:</b>	<b>4</b>	<b>Aye</b>	<b>0</b>	<b>Nay</b>	<b>1</b>	<b>Absent</b>	<b>0</b>	<b>Abstain</b>

Meeting adjourned.

Respectfully submitted

Linda Coffin  
Village Clerk