

**Village of Ilion Regular Meeting
March 12, 2014**

Mayor Beth Neale called the March 12, 2014 regular meeting to order at 6:30 PM at the Village of Ilion Municipal Building Board Room.

Present: Mayor Beth Neale, Deputy Mayor Larry Gookins, Trustee Joanne Moore, Trustee Charles Lester, Trustee Ted Gage.

Also Present: Village Clerk Linda Coffin, Fire Chief James Trevett, Police Chief Tim Parisi, Librarian Thomasina Jennings,

Public: 5

Pledge: Said by all.

MAYOR'S COMMENTS:

None at this time.

Appointments & Resignations:

A letter of resignation read as received and filed in the Village Clerk's office for Alene Bosquet from the Library Board. MOTION made by Mayor Neale and seconded by Trustee Moore to acknowledge the resignation of Alene Bosquet effective immediately, from the Library Board with the thanks from the Village Board for her efforts and service to the Ilion Public Library for many years. Motion passes the result of the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain		
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain		
Trustee Joanne Moore	X	Aye	Nay	Absent	Abstain		
Trustee Charles Lester	X	Aye	Nay	Absent	Abstain		
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain		
VOTE TOTAL:	5	Aye	0	Nay	Absent	0	Abstain

Department Reports

Library: Library report was submitted and filed.

Police: Police Department report was submitted and filed. Police Chief Parisi mentioned that two former police officers had passed away recently and asked all to remember them for their service to the Village of Ilion. He provided an update on the new police car stating that it should be delivered in the near future following the equipping of the car with the necessary lighting needs. He added that the department would be looking for a new computer for the new car through a grant.

Fire: Fire Department monthly report was submitted and filed.

Codes: Codes Department monthly report was submitted and filed. Discussion followed concerning some of the nuisance issues that have resulted from absentee landlords. At this time the Village is researching how it can legally pursue the landlords and possibly adopt local legislation to solve some of the issues.

Court: Court monthly report was submitted and filed. It was further announced that the Court has received its JCAP grant in the amount of \$5,000. Portions of the grant will be used for security equipment in the court

room. There was additional discussion regarding concerns and future plans as to how to address the issue of a need for a police officer or similar security person during court sessions, especially those for criminal cases. Police Chief Parisi indicated that there has been an attempt to have a police officer there on duty, but the police officer had to response to other calls, several times, throughout the session.

Village Clerk:

Minutes: 2/26/14 Regular Meeting: MOTION made by Trustee Lester and seconded by Deputy Mayor Gookins to accept the minutes of February 26, 2014 regular meeting as submitted. Motion passes the result of the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Charles Lester	X	Aye	Nay	Absent	Abstain
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain
VOTE TOTAL:	5	Aye	0	Nay	Absent 0 Abstain

Minutes: 3/2/14 Special Meeting: MOTION made by Deputy Mayor Gookins and seconded by Trustee Lester to accept the minutes of March 2, 2014 special meeting as submitted. Motion passes the result of the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Charles Lester	X	Aye	Nay	Absent	Abstain
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain
VOTE TOTAL:	5	Aye	0	Nay	Absent 0 Abstain

Minutes 3/9/14 Special Meeting: MOTION made by Deputy Mayor Gookins and seconded by Trustee Lester to accept the minutes of the March 9, 2014 special meeting as submitted. Motion passes the result of the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	X Abstain
Trustee Joanne Moore		Aye	Nay	Absent	Abstain
Trustee Charles Lester	X	Aye	Nay	Absent	Abstain
Trustee Ted Gage		Aye	Nay	Absent	X Abstain
VOTE TOTAL:	3	Aye	0	Nay	Absent 2 Abstain

Correspondence:

1. Received pre-construction meeting paperwork for the Well project Contract 2B & 2C from McDonald Engineering. (A requirement for the projects)
2. Notice to Proceed paperwork as issued by McDonald Engineering to Stilsing Electric and Central New York Construction Company, Inc. for Well project.
3. Receipt of signed contract with Mohawk Valley Community Action Agency, Inc. to complete the energy audits for the HOME program.
4. Letters have been issued to the former HOME program participants concerning the need for new lien agreements.
5. Letter received from Herkimer County Highway Department regarding surplus equipment for sale.
6. Request from First Presbyterian Church to host a Blessing of the Bikes at the Marina and RV Park on May 17, 2014; a reservation is being made for the pavilion and a check for \$75 has been received for this as well.

7. Receipt of letter and check for \$28,176.20 from State Farm Insurance for reimbursement to the Village for clean-up costs for 60 High Street.
8. Receipt of Application for Dispensation for Hours for Central NY Construction Company for the new building at the well site.
9. Semi-Annual Meeting notice from Municipal Electric Utilities Association of NY State for April 16 & 17th at the Embassy Suites Hotel in Syracuse.
10. Information regarding a Spring Dance for students in grades 5-8 on April 11, 2014 at the Ilion Marine Corps League. Cost is \$5 and everyone attending is asked to bring along can foods to benefit the Frankfort/Ilion Food Pantry.

OLD BUSINESS:

Buchanan Street Issues: It was mentioned that DPW Supervisor Sterling mentioned that the issues that have been brought to the attention of the Village Board at a previous meeting, he will look into as the weather allows to determine if anything can be accomplished with the drainage problems.. He did mention to the Mayor when asked about the issue, that the Village cannot do work on private property and there are issues concerning the Department of Environmental Conservation and the Department of Health concerning where the runoff can be directed and how.

Catholic Charities Crosswalk Proposal: Terry Leonard, Executive Director for Catholic Charities of Herkimer County was invited back to the Village Board to again discuss his request for consideration of a crosswalk from their main entrance on West Street and the food pantry/parking lot across the street. He provided for each of the board members background information regarding the numbers of family helped on a daily basis and the demographics of those served. The concern is with the safety of the elderly, handicapped and families with young children trying to cross the street. Various aspects of the crosswalk proposal were discussed including the need to cut the curbs in compliance with the ADA regulations. A MOTION was made by Deputy Mayor Gookins and seconded by Trustee Gage to authorize the installation of a crosswalk for an amount not to exceed \$1000. *Discussion: A check will be made to determine if a Local Law change is necessary. There is also a possibility that there may be some cost sharing by Catholic Charities. Motion passes the result of the following vote:*

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Charles Lester	X	Aye	Nay	Absent	Abstain
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain
VOTE TOTAL:	5	Aye	0	Nay	Absent 0 Abstain

NEW BUSINESS:

DPW 4 – 10 Hour Days- There were some questions regarding the scheduling of the days, therefore it was determined that this should be tabled until the next regular meeting of the board.

CDBG Depository: MOTION made by Trustee Lester and seconded by Trustee Gage to authorize the opening of a non-interest bearing bank account at M & T for the CDBG 566PR25-13 public infrastructure project grant funds. Motion passes the result of the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Charles Lester	X	Aye	Nay	Absent	Abstain
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain
VOTE TOTAL:	5	Aye	0	Nay	Absent 0 Abstain

Resolution Authorizing the Engagement of Shelter Planning & Development: MOTION made by Trustee Moore and seconded by Deputy Mayor Gookins to adopt the resolution entitled authorizing engagement of Shelter Planning & Development, Inc to provide assistance with administration and program delivery of CDBG 566PR25-13 public infrastructure project- New York State Office of Community Renewal and directs the Mayor to sign the agreements for the grant and the agreement to with Shelter Planning & Development, Inc.. Motion passes the result of the following vote;

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Charles Lester	X	Aye	Nay	Absent	Abstain
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain
VOTE TOTAL:	5	Aye	0	Nay	Absent 0 Abstain

Advertisement for Bids for the Village of Ilion Steele Creek Bank Repairs, Otsego Street

Location: MOTION made by Mayor Neale and seconded by Trustee Lester to authorize the advertisement and call for bids for the Village of Ilion Steele Creek Bank Repairs, Otsego Street location. *Discussion: This is a requirement of the funding source (NRCS EWP)..* Motion passes the result of the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Charles Lester	X	Aye	Nay	Absent	Abstain
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain
VOTE TOTAL:	5	Aye	0	Nay	Absent 0 Abstain

Healthnet Complete Streets Grant Application: MOTION made by Trustee Lester and seconded by Trustee Gage to support the actions of the Mayor in the submittal of a grant application under Healthnet under complete streets for \$5,000. *Discussion: The application had to be in previous to the meeting date. It is for crosswalks, bike racks and signs for various recreation and park areas.* Motion passes the result of the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Charles Lester	X	Aye	Nay	Absent	Abstain
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain
VOTE TOTAL:	5	Aye	0	Nay	Absent 0 Abstain

Water Department Personnel: MOTION made by Trustee Lester and seconded by Trustee Gage to authorize the advertisement for personnel in the water distribution (maintenance) department.. *Discussion: Position is non-competitive. The need to fill a position is the result of the loss of a current employee.It would be full time and immediate.* Motion passes the result of the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Charles Lester	X	Aye	Nay	Absent	Abstain
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain
VOTE TOTAL:	5	Aye	0	Nay	Absent 0 Abstain

Summer Recreation Director/Ast. Director Positions: MOTION made by Trustee Moore and seconded by Deputy Mayor Gookins to advertise for the positions of Summer Recreation Director and Ast. Director at this time. Motion passes the result of the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain

Trustee Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Charles Lester	X	Aye	Nay	Absent	Abstain
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain
VOTE TOTAL:	5	Aye	0	Nay	Absent 0 Abstain

Municipal Building Roofing: MOTION made by Trustee Lester and seconded by Trustee Gage to support the advertising for bid for a roofing repair project for the Municipal Building. Motion passes the result of the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Charles Lester	X	Aye	Nay	Absent	Abstain
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain
VOTE TOTAL:	5	Aye	0	Nay	Absent 0 Abstain

Public Comment: A member of the public wished to add thank-you comments to the minutes in regards to assistance which was given one day by a Village Employee when she got stuck in the snow.

EXECUTIVE SESSION:

MOTION made by Mayor Neale and seconded by Deputy Mayor Gookins to enter into an Executive Session for the purpose of discussions regarding a legal issue. Motion passes the result of the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Charles Lester	X	Aye	Nay	Absent	Abstain
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain
VOTE TOTAL:	5	Aye	0	Nay	Absent 0 Abstain

MOTION made by Mayor Neale and seconded by Deputy Mayor Gookins to exit executive session. Motion passes the result of the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Charles Lester	X	Aye	Nay	Absent	Abstain
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain
VOTE TOTAL:	5	Aye	0	Nay	Absent 0 Abstain

MOTION made by Trustee Lester and seconded by Deputy Mayor Gookins to adjourn the meeting at 9:35 PM. Motion passes the result of the following vote:

Mayor Beth Neale	X	Aye	Nay	Absent	Abstain
Deputy Mayor Larry Gookins	X	Aye	Nay	Absent	Abstain
Trustee Joanne Moore	X	Aye	Nay	Absent	Abstain
Trustee Charles Lester	X	Aye	Nay	Absent	Abstain
Trustee Ted Gage	X	Aye	Nay	Absent	Abstain
VOTE TOTAL:	5	Aye	0	Nay	Absent 0 Abstain

Respectfully submitted

Linda Coffin, Village Clerk